




Angelina "Angel" Colonnese

CLERK OF THE CIRCUIT COURT AND COMPTROLLER OF MANATEE COUNTY

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MEMORANDUM

To: Ron Schulhofer, Public Works Department Director

From: Angelina "Angel" Colonnese, Clerk of the Circuit Court and Comptroller 

Date: April 18, 2016

Subject: Transit Division Cash Controls Follow-up Audit

The Internal Audit Department has completed a follow-up audit based on the Clerk of the Circuit Court's Audit Report of the Transit Division Cash Controls, issued on October 30, 2014. This follow-up audit consisted of reviewing and testing the management action plans included in the original report to ensure that corrective actions have been implemented. The scope of the follow-up audit included the six-month period ending January 31, 2016.

We commend you for successfully addressing all of the issues identified in the original audit. The Transit Division has implemented effective procedures which ensure a proper segregation of the cash handling duties, adequate monitoring of collections on the fixed route buses, proper retention of the fiscal records, accountability for the bus pass inventories, and the timely deposit of payments received. We believe these improvements have strengthened the controls and enhanced accountability over the Division's cash handling operations.

We would like to thank you and your staff for the attention given to the audit findings and the cooperation given to the Internal Audit staff. An additional follow-up will not be necessary.

AMC/LJS/MEG

cc: Board of County Commissioners
Ed Hunzeker, County Administrator
Dan Schlandt, Deputy County Administrator
Karen Windon, Deputy County Administrator
Mitchell Palmer, County Attorney
Dan Wolfson, Finance Director, Clerk of the Circuit Court

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Clerk of the Circuit Court - Clerk of Board of County Commissioners - County Comptroller - Auditor and Recorder