



Manatee County

Clerk of the Circuit Court and Comptroller

R.B. "Chips" Shore

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MEMORANDUM

To: Jim Seuffert, Director of Financial Management Department

From: R.B. "Chips" Shore, Clerk of the Circuit Court and Comptroller

Date: October 29, 2002

Subject: Utilities Customer Services Division's Landfill Scalehouse Operations Follow-up Audit

The Internal Audit Department has completed a follow-up audit based on the Clerk of the Circuit Court's Audit Report of the Utilities Customer Services Division's Landfill Scalehouse Operations issued on December 11, 2001. This follow-up consisted of reviewing corrective actions implemented by the Landfill Scalehouse Operations Section for the areas where we provided constructive criticism and recommendations.

We commend you for the effective improvement in all areas identified in the original audit. Procedures have been established to strengthen accountability over daily transactions and software modifications will enable management to effectively review completeness of daily transactions. Internal Audit believes these controls have improved the efficiency and accountability over the Landfill Scalehouse operations.

We would like to thank you and your staff for the attention given to the audit findings and the cooperation given to the Internal Audit staff. An additional follow-up will not be necessary.

RBS/RJO/MDB

cc: Board of County Commissioners
Ernie Padgett, County Administrator
John Barnott, Utilities Customer Services Manager