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Book 3

RESOLUTION R-00-32

A RESOLUTION OF THE MANATEE COUNTY CIVIC CENTER AUTHORITY PROVIDING A PROMOTIONAL ACTIVITIES POLICY.

WHEREAS, the Manatee County Civic Center Authority operates public civic center facilities in Manatee County, Florida, known as the Manatee Convention & Civic Center and the Crosley Museum of the Entrepreneur and may operate additional facilities in the future (hereinafter collectively referred to as the "Civic Center"); and

WHEREAS, pursuant to Ordinance 91-71 (hereinafter the "Act"), the Manatee County Civic Center Authority has the power to publicize, advertise and promote the activities and projects authorized by the Act and make known to users, potential users and the public in general the advantages, facilities, resources, products, attractions and attributes of the activities and projects authorized by the Act and to create a favorable climate of opinion concerning the activities and projects authorized and indicated by the Act; and

WHEREAS, the sale of space at the Civic Center for meetings, conventions, expositions, civic, cultural, recreational, athletic and similar events and activities provides not only a benefit to Manatee County by raising revenues for the operation and maintenance of the Civic Center facilities, but also provides a stimulus to the economic well being of the County and educational, cultural and recreational opportunities for County residents.

NOW, THEREFORE, BE IT RESOLVED BY THE MANATEE COUNTY CIVIC CENTER AUTHORITY AS FOLLOWS:

1. Purpose. The Authority operates a business and commercial enterprise engaged in encouraging, developing and stimulating art, entertainment, cultural, economic, sports and recreational development activities pursuant to Ordinance 91-71 entitled the "Manatee County Civic Center Authority Act," and other applicable provisions of law. This policy shall constitute the guidelines for authorized promotional activities and the payment or reimbursement by the Authority for expenses in connection therewith by Authority members, its Director, and other employees of the Authority.

2. Promotional Activities. The Director of the Civic Center may approved entertainment expenses for meetings with groups, individuals, or organizations who are or may become interested in suing the facilities and services o the Civic Center. Entertainment expenses as used in this Resolution include the costs of food and beverages, including alcohol, gratuities and other amenities associated with meetings, dinners, receptions, cocktail parties, and similar events whether catered or provided by County or other facility, or at a restaurant. Expenditures in excess of \$500.00 for a single event must be approved by the Civic Center Authority.

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3. Budget. All entertainment expenses shall come from monies budgeted by the Authority for such entertainment expenditures. Complete and detailed justification for all entertainment related expenditures shall be made and shall be shown on the expense voucher or attached thereto.

4. Accounting. All entertainment expenditures must be evidenced by receipts and shall be reimbursable at the actual cost.

5. Additional Authority. At any meeting of the Authority or as a part of any one or more plans or a series of plans provided to the Authority, promotional expenses may be approved by a majority vote of the Authority.

ADOPTED, with a quorum present and voting this the 18th day of January, 2000.

MANATEE COUNTY CIVIC
CENTER AUTHORITY
MANATEE COUNTY, FLORIDA

By: Gwendolyn Y. Brown
Gwendolyn Y. Brown, Chairman

ATTEST: R.B. Shore
CLERK OF CIRCUIT COURT

By: Susan D. Romine

